



**GN-371**

102585

III Semester B.B.A. Examination, December - 2019  
(CBCS) (F+R) (Semester Scheme) (2015-16 and Onwards)

**BUSINESS ADMINISTRATION**

**3.6 : Corporate Environment**

Time : 3 Hours

Max. Marks : 70

**Instruction :** Answer should be written in **English** only.

**SECTION - A**

Answer **any five** sub-questions. Each sub-question carries **two** marks. **5x2=10**

1. (a) What is Memorandum of Association ?  
(b) What is an Agenda ?  
(c) What is statement in lieu of prospectus ?  
(d) Who is a Proterm Secretary ?  
(e) Give the meaning of preference share.  
(f) What is a minutes ?  
(g) Who is a liquidator ?

**SECTION - B**

Answer **any three** questions. Each question carries **six** marks.

**3x6=18**

2. State the contents of prospectus.
3. Mention the advantages of listing of shares.
4. What are the statutory liabilities of a company secretary ?
5. What are the functions of a liquidator ?
6. Briefly explain the different types of resolutions.

**P.T.O.**

**SECTION - C**

Answer **any three** questions. Each question carries **fourteen** marks. **3x14=42**

7. Explain the stages in the formation of a private limited company.
8. What do you mean by Debenture ? Explain the different types of Debentures.
9. What is EOGM ? Explain the secretarial procedure in holding EOGM.
10. Explain the rights and duties of a company secretary.
11. What do you mean by liquidation of a company ? Explain the different types of liquidation.

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